

# Deposit Return Verification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

This letter serves as a verification of the return of the deposit amounting to [insert amount] related to [insert purpose of deposit, e.g., rental, event, etc.].

Details of the Deposit:

- Deposit Date: [Insert Date]
- Reference Number: [Insert Reference Number]
- Transaction ID: [Insert Transaction ID]

We kindly request that you confirm receipt of this deposit return verification for our records. Should you have any questions or require further information, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Company Name, if applicable]