

Deposit Payment Notification

Date: [Insert Date]

Dear [Client's Name],

We are pleased to confirm that we have received your deposit payment for the upcoming event at [Banquet Hall Name] on [Event Date].

Details of the payment are as follows:

- Amount Received: \$[Amount]
- Payment Method: [Credit Card/Bank Transfer/Cash]
- Reference Number: [Reference Number]
- Event Type: [Wedding/Corporate Event/Party]

Thank you for choosing [Banquet Hall Name]. We look forward to hosting your event and will ensure everything is prepared to meet your expectations.

If you have any questions, please do not hesitate to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Banquet Hall Name]

[Contact Information]