

# Reservation Confirmation

Dear [Customer Name],

Thank you for choosing [Banquet Facility Name] for your upcoming event. We are pleased to confirm your reservation as follows:

## Reservation Details:

- **Event Date:** [Date]
- **Event Time:** [Start Time] to [End Time]
- **Number of Guests:** [Number of Guests]
- **Package Selected:** [Package Name]
- **Total Amount:** [Total Amount]

Please let us know if you have any special requests or need further assistance. We look forward to hosting your event and making it a memorable occasion.

Best regards,

[Your Name]

[Your Position]

[Banquet Facility Name]

[Contact Information]