

Maintenance Support Request Confirmation

Dear [Customer Name],

Thank you for reaching out to us regarding your maintenance support request. We would like to confirm that we have received your request submitted on [Date] for the following issue:

Issue Description: [Brief description of the issue]

Our dedicated support team is currently reviewing your request and will be in touch shortly to provide further assistance. We appreciate your patience during this process.

If you have any additional information to share, please feel free to contact us at [Support Email] or [Support Phone Number].

Thank you for choosing our services.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]