

Contract Renewal Invitation

Date: [Insert Date]

To: [Freelancer's Name]

[Freelancer's Address]

Dear [Freelancer's Name],

We hope this message finds you well. As your current contract with us for [Project/Service Description] is approaching its expiration date on [Contract End Date], we would like to invite you to discuss the renewal of your contract.

We truly appreciate the work you have done for us and believe that continuing our partnership will be mutually beneficial. We would like to propose an extension for another [Duration, e.g., three months, six months] during which we can explore further opportunities for collaboration.

Please let us know a suitable time for you to discuss this further. We look forward to your positive response.

Thank you for your attention, and we hope to continue our successful collaboration.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]