

# Booking Cancellation Acknowledgment

Dear [Customer Name],

We have received your request to cancel your booking with us. This email is to acknowledge the cancellation of your reservation for [Booking Details] on [Date].

Your booking reference number was [Booking Reference Number].

If you have any further questions or require assistance, please do not hesitate to contact us.

Thank you for your understanding.

Sincerely,  
[Your Company Name]  
[Contact Information]