

# Dear Volunteers,

Thank you for attending the hospice volunteer orientation on [Date]. We appreciate your commitment and willingness to serve.

## Orientation Highlights

- Understanding hospice philosophy and values.
- Training on patient and family support.
- Review of volunteer roles and responsibilities.

## Next Steps

As a follow-up, please complete the following:

1. Submit your background check form by [Due Date].
2. Attend the scheduled training session on [Training Date].
3. Reach out to your assigned coordinator for any questions.

## Important Contacts

If you have any questions or need assistance, feel free to contact us:

Email: [Email Address]

Phone: [Phone Number]

Looking forward to working together to make a difference!

Warm regards,

[Your Name]

[Your Title]

[Organization Name]