

Volunteer Availability Notice

Dear [Coordinator's Name],

I hope this message finds you well. I am writing to inform you of my availability for volunteer shifts at the hospice. I am committed to supporting the team and providing care to our patients during my available times.

My current availability is as follows:

- Monday: [Time Range]
- Wednesday: [Time Range]
- Friday: [Time Range]
- Saturday: [Time Range]

Please let me know if these times align with the needs of the hospice and if there are any specific shifts that I can sign up for. I am eager to contribute and help wherever possible.

Thank you for the opportunity to support our community. I look forward to hearing from you soon.

Sincerely,
[Your Name]
[Your Contact Information]