

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Request for Revival of Inactive Insurance Policy

Dear [Insurance Company Representative's Name],

I hope this letter finds you well. I am writing to request the revival of my insurance policy (Policy Number: [Your Policy Number]), which has been inactive since [Date of Inactivity].

Due to [brief explanation of the reason for inactivity, if applicable], I was unable to maintain the policy. However, I would now like to resume my coverage as I believe it is essential for my current needs.

Please let me know the necessary steps I need to take to reactivate my policy. I am willing to provide any required documentation and pay any outstanding premiums or penalties associated with the revival process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]