

# Letter for Reinstatement of Dormant Banking Account

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To,

[Bank Name]

[Bank Address]

[City, State, Zip Code]

## **Subject: Request for Reinstatement of Dormant Bank Account**

Dear Sir/Madam,

I hope this letter finds you in good health. I am writing to request the reinstatement of my dormant bank account, the details of which are as follows:

Account Name: [Your Account Name]

Account Number: [Your Account Number]

Due to [brief explanation of the reason for dormancy], my account has become dormant. I would like to reactivate it so I can continue to use your banking services.

Please let me know if you need any additional information or documents from my side to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]