

# Important Notice Regarding Your Co-Pay Structure

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you about an important update to your co-pay structure effective [effective date]. After careful consideration, we have revised our co-pay rates to ensure better service and care for all our patients.

## New Co-Pay Structure:

- Primary Care Visit: \$[new amount]
- Specialist Visit: \$[new amount]
- Emergency Room Visit: \$[new amount]
- Preventive Care: \$[new amount]

We understand that changes to your financial obligations can be concerning. Our team is here to assist you with any questions or concerns you may have regarding this new structure. Please feel free to reach out to us at [phone number] or [email address].

Thank you for your understanding and continued trust in our practice.

Sincerely,

[Your Name]

[Your Title]

[Practice Name]

[Contact Information]