

Rescheduling Speech Therapy Appointment

Dear [Therapist's Name],

I hope this message finds you well. I am writing to inform you that I need to reschedule my upcoming speech therapy session originally planned for [original date and time].

Due to [reason for rescheduling], I am unable to attend at the scheduled time. I would appreciate it if we could move the session to a later date. I am available on [two or three alternative dates and times].

Thank you for your understanding. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Contact Information]