

# Announcement

Dear Team,

We are excited to announce a **Healthcare Skills Development Session** scheduled for **March 15, 2023**. This session aims to enhance our skills in patient care, emergency response, and advanced medical technologies.

**Date:** March 15, 2023

**Time:** 10:00 AM - 3:00 PM

**Location:** Conference Room B

Join us for an engaging day of learning and professional growth. Please RSVP by March 10, 2023, to ensure your spot.

Best regards,

[Your Name]

[Your Position]

[Your Organization]