

# Notice of Change to Our Data Privacy Policy

Date: [Insert Date]

Dear [Patient's Name],

We are writing to inform you of an important change to our healthcare data privacy policy that will take effect on [Insert Effective Date]. Your privacy and the security of your personal health information are our top priorities, and we want to ensure that you are fully informed of our policies.

The following changes have been made:

- [Change 1: Brief Description]
- [Change 2: Brief Description]
- [Change 3: Brief Description]

We encourage you to review the updated policy in detail. The revised policy can be found on our website at [Insert URL] or a physical copy can be requested at our office.

If you have any questions or concerns regarding these changes, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your continued trust in our practice.

Sincerely,

[Your Name]

[Your Title]

[Healthcare Organization Name]