

# Letter of Cooperation

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are pleased to express our interest in establishing a cooperative educational program between [Your Organization's Name] and [Recipient's Organization's Name]. Our shared commitment to enhancing educational opportunities aligns perfectly with our mutual objectives.

Through this partnership, we aim to [briefly outline the goals of the cooperation, e.g., develop joint curricula, conduct workshops, exchange resources, etc.]. We believe that this collaboration will benefit both organizations and the communities we serve.

We propose to schedule a meeting to discuss this initiative further. Please let us know your availability for the upcoming weeks.

Thank you for considering this opportunity for cooperation. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]