

Appointment Reminder

Dear [Parent/Guardian's Name],

This is a friendly reminder that your child, [Child's Name], has an upcoming appointment at our pediatric clinic:

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Clinic Name and Address]

Please arrive 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Clinic Phone Number].

Thank you, and we look forward to seeing you!

Sincerely,

[Your Name]

[Your Position]

[Clinic Name]

[Clinic Contact Information]