

Health Risk Alert

Date: [Insert Date]

To Whom It May Concern,

We are writing to inform you of a potential health risk that has recently been identified in our community. It has come to our attention that [describe the health risk, e.g., "a case of flu has been reported in the area"].

As a precaution, we recommend the following actions:

- Monitor for symptoms such as [list symptoms].
- Practice good hygiene, including regular hand washing.
- If you experience any symptoms, please seek medical advice promptly.
- Stay informed through reliable sources regarding this health risk.

Your health and safety are our top priority. If you have any questions or need further assistance, please do not hesitate to contact [insert contact information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]