

Wellness Program Academic Credit Application

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Institution/Organization Name]

[Insert Address]

Dear [Recipient's Name],

I am writing to formally apply for academic credit for my participation in the Wellness Program conducted from [Start Date] to [End Date]. This program has significantly contributed to my personal development and academic growth, including enhancing my understanding of wellness, mental health, and physical fitness.

During this period, I engaged in various activities including [List specific activities or workshops], which directly align with my academic requirements and career goals. I have attached the necessary documentation to support my application.

I believe that the experiences and skills I have gained through this program will enrich my academic journey and contribute positively to my future career in [Insert Field].

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Student ID]

[Your Program/Department]

[Your Contact Information]