

# Annual Checkup Notice

Dear [Patient Name],

We hope this message finds you in good health. This is a reminder that your scheduled annual checkup is coming up on **[Date]** at **[Time]**.

Location: **[Clinic/Hospital Name]**

Address: **[Address]**

Please arrive 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at **[Phone Number]**.

Thank you for choosing us for your healthcare needs. We look forward to seeing you soon!

Sincerely,

**[Your Name]**

**[Your Title]**

**[Clinic/Hospital Name]**