

# Appointment Rescheduling Notice

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you that your upcoming appointment originally scheduled for [Original Date and Time] has been rescheduled.

Your new appointment date and time is [New Date and Time]. We apologize for any inconvenience this may cause and appreciate your understanding.

If the new date does not work for you, please don't hesitate to contact our office at [Office Phone Number] to find a more suitable time.

Thank you for your understanding, and we look forward to seeing you soon.

Sincerely,

[Your Name]

[Your Title]

[Clinic Name]

[Clinic Address]

[Clinic Phone Number]