

Collaboration Proposal

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Institution/Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Institution/Organization]. As part of our commitment to fostering inclusive and supportive environments for international students, we are excited to propose a collaboration for a mentorship program aimed at supporting these students as they navigate their academic and personal journeys.

We believe that through a partnership, we can create a robust mentorship initiative that connects experienced students and professionals with international students, providing guidance, resources, and a sense of community.

We suggest the following areas of collaboration:

- Co-hosting mentorship training workshops
- Sharing resources and best practices for mentorship
- Creating joint events or activities for mentees and mentors

We would love the opportunity to discuss this proposal further and explore how we can work together to enhance support for international students. Please let us know a suitable time for you, and we can arrange a meeting.

Thank you for considering this opportunity for collaboration. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Institution/Organization]

[Your Contact Information]