

Franchisee Resignation Validation

Date: [Insert Date]

To: [Franchisor's Name]

[Franchisor's Company Name]

[Franchisor's Address]

Dear [Franchisor's Name],

I am writing to formally acknowledge the resignation of [Franchisee's Name], who has been a franchisee at [Franchise Location] since [Start Date]. We have received the resignation letter dated [Resignation Letter Date] and would like to confirm the acceptance of this resignation.

We appreciate the efforts made by [Franchisee's Name] during their tenure with us and wish them the best in their future endeavors.

Please let us know if there are any further steps or documentation required to finalize this process.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]