

Franchisee Business Exit Notification

Date: [Insert Date]

To: [Franchisor's Name]

[Franchisor's Address]

[City, State, Zip Code]

Dear [Franchisor's Name],

I hope this letter finds you well. I am writing to formally notify you of my decision to exit the franchise agreement for [Franchise Business Name] effective [Exit Date]. This decision has not been made lightly and comes after careful consideration of my personal and professional circumstances.

As per the terms of our franchise agreement, I will ensure that all obligations are met prior to my exit. I will also provide assistance during the transition period to minimize any disruptions to the business.

Thank you for the support and guidance provided during my time as a franchisee. I have appreciated the opportunity to be part of [Franchise Brand] and wish you and the team continued success.

Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] if you require further information or wish to discuss this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Franchise Location]