

Dear [Mentor's Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Year, e.g., first-year] student studying [Your Major/Field] at [Your Institution]. I am reaching out to inquire about the possibility of receiving academic mentoring support as I navigate my [describe specific challenges or goals, e.g., coursework, research projects, career planning].

I have a deep admiration for your work in [Mentor's Area of Expertise], and I believe your guidance could be invaluable as I seek to enhance my understanding and skills in this field. I am particularly interested in [mention specific topics or areas you would like help with].

If you are available, I would greatly appreciate the opportunity to discuss potential mentorship and any advice you may have for someone in my position. I am flexible with timing and can accommodate your schedule for a meeting, whether in person or virtually.

Thank you very much for considering my request. I look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Institution]