

Franchise Tax Compliance Overview Checklist

Date: _____

To: [Franchisee Name]

From: [Your Name/Company]

Overview

This checklist is designed to assist you in ensuring compliance with franchise taxation requirements. Please review each item and indicate completion as necessary.

Checklist Items

- Verify registration with the state franchise tax authority.
- Review franchise tax filing deadlines for your state.
- Confirm that all past filings are accurate and submitted.
- Calculate estimated tax payments for the current year.
- Keep documentation of revenue and expenses for the franchise.
- Consult with a tax professional regarding compliance.

Additional Comments

Signature

[Your Name/Title]