

# Request for Involvement in Expert Panel

Date: [Insert Date]

Dear [Expert's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are currently in the process of developing [brief description of the project or initiative].

Given your expertise in [relevant field or topic], we would like to invite you to participate as a member of our expert panel. Your insights and guidance would be invaluable in ensuring the success of this initiative.

The panel will convene on [dates/times] and will focus on [brief description of panel topics]. We believe your contributions would greatly enhance the quality of our discussions and outcomes.

We are hopeful that you will consider our invitation. Please let us know your availability for a brief meeting to discuss this opportunity further.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]