

# Franchise Outbreak Prevention Measures

Date: [Insert Date]

To: [Franchise Owner's Name]

Address: [Franchise Address]

Dear [Franchise Owner's Name],

As part of our ongoing commitment to ensure the safety and well-being of our customers and staff, we are implementing a set of outbreak prevention measures across all franchises. The following guidelines are mandatory for all franchise locations:

- Regular sanitation of high-touch surfaces, including counters, cash registers, and restrooms.
- Daily health checks for all employees before their shifts.
- Social distancing measures in the customer area, with signage and floor markers.
- Personal protective equipment (PPE) must be worn by all staff members during operational hours.
- Implementation of contactless payment options to minimize cash handling.
- Regular training and updates for staff on hygiene practices and outbreak protocols.

We appreciate your cooperation in maintaining these standards. Together, we can ensure a safe environment for everyone.

Thank you for your continued dedication to our franchise standards. If you have any questions or need further assistance, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]