

Franchisee Software Modification Notice

Date: [Insert Date]

To: [Franchisee Name]

[Franchisee Address]

Dear [Franchisee Name],

We hope this message finds you well. We are writing to inform you of upcoming modifications to our franchise management software that will take effect on [Effective Date]. These modifications are designed to enhance system performance and improve user experience.

Key changes include:

- [Change 1 Description]
- [Change 2 Description]
- [Change 3 Description]

We understand that changes can bring questions or concerns. Therefore, we will be hosting a webinar on [Webinar Date] at [Webinar Time] to discuss these modifications in detail and answer any questions you may have. Please RSVP by [RSVP Date] to ensure your participation.

Thank you for your attention and for your continued partnership. Should you have any immediate questions, please do not hesitate to reach out to our support team at [Support Email] or [Support Phone Number].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]