

Confirmation of Participation in Franchise Team-Building Event

Date: [Insert Date]

Dear [Participant's Name],

We are pleased to confirm your participation in the upcoming Franchise Team-Building Event scheduled for [Insert Date] at [Insert Location].

This event is designed to enhance collaboration and strengthen our franchise community. We believe your involvement will contribute positively to the team dynamics.

Please find the event details below:

- **Date:** [Insert Date]
- **Time:** [Insert Start Time] - [Insert End Time]
- **Location:** [Insert Location]
- **Agenda:** [Insert Agenda Highlights]

We look forward to your participation. Should you have any questions, feel free to reach out to us at [Insert Contact Information].

Thank you, and see you soon!

Best Regards,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Phone Number]

[Email Address]