

Evidence Submission for Academic Suspension Challenge

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally submit evidence regarding my academic suspension as notified by [University/College Name] on [Date of Suspension Notification]. I wish to challenge this decision based on the following grounds:

Grounds for Challenge

[Briefly explain your grounds for challenge--e.g., unforeseen circumstances, personal issues, health concerns, etc.]

Supporting Evidence

Enclosed with this letter, please find the following documents:

- [Document 1 Description]
- [Document 2 Description]
- [Document 3 Description]

I believe this evidence supports my case and demonstrates my commitment to my academic performance. I respectfully request a review of my situation and reconsideration of the suspension.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Student ID]