

Franchise Annual General Meeting Notification

Dear [Franchisee Name],

We are pleased to inform you that the Annual General Meeting (AGM) for [Franchise Name] will be held on [Date] at [Time]. The venue for the meeting will be [Location].

The agenda for the meeting will include:

- Review of the past year's performance
- Discussion of upcoming strategies and goals
- Franchisee feedback and suggestions
- Q&A session

Your participation is crucial as we discuss important matters affecting our franchise network. Please confirm your attendance by [RSVP Date].

Thank you for your continued commitment to [Franchise Name]. We look forward to seeing you at the AGM.

Best regards,

[Your Name]

[Your Title]

[Franchise Company Name]

[Contact Information]