

# Franchise Annual General Meeting Confirmation

Date: [Insert Date]

To:

[Franchise Owner's Name]

[Franchise Owner's Address]

Dear [Franchise Owner's Name],

We are pleased to confirm your participation in the Annual General Meeting (AGM) of [Franchise Name] scheduled for [Meeting Date] at [Meeting Location]. Your engagement is invaluable to the ongoing success and growth of our franchise.

Please find the agenda attached for your review. We encourage you to come prepared with any questions or contributions you might have.

If you have any inquiries or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your commitment to [Franchise Name]. We look forward to seeing you at the AGM.

Sincerely,

[Your Name]

[Your Position]

[Franchise Name]

[Contact Information]