

Franchise Debt Follow-Up Letter

Date: [Insert Date]

To: [Franchisee Name]

[Franchisee Address]

[City, State, Zip Code]

Dear [Franchisee Name],

We hope this message finds you well. We are writing to follow up on the outstanding debt related to your franchise operation. As of today, the balance remains at [Amount Due].

We understand that managing your business can be challenging, and we want to work with you to resolve this matter. Please reach out to us by [Insert Date] to discuss potential payment arrangements or any issues you may be facing.

Thank you for your attention to this matter. We value you as a partner and look forward to resolving this issue promptly.

Sincerely,

[Your Name]

[Your Title]

[Franchisor Company Name]

[Contact Information]