

Franchisee Exit Discussion Coordination

Dear [Franchisee's Name],

We hope this message finds you well. As part of our ongoing commitment to maintaining strong relationships with our franchisees, we would like to coordinate a discussion regarding your upcoming exit from the franchise.

Please let us know your availability for a meeting in the coming weeks. We aim to address any concerns you may have and guide you through the exit process to ensure a smooth transition for both parties.

We appreciate your contributions to the franchise and look forward to your reply.

Best regards,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]