

Franchise Regulatory Conformance Advisory

Date: [Insert Date]

To: [Franchisee's Name]

[Franchisee's Address]

Dear [Franchisee's Name],

Subject: Franchise Regulatory Conformance Advisory

We hope this letter finds you well. We would like to take this opportunity to remind you of the key regulatory standards and compliance requirements relevant to our franchise operations.

Please ensure that you are in conformance with the following regulations:

- Adherence to the Federal Trade Commission (FTC) guidelines on franchising.
- Compliance with local and state regulations applicable to your franchise operations.
- Regular updates on training and operational standards as outlined in the Franchise Disclosure Document (FDD).

It is vital that all franchisees maintain compliance in order to protect the integrity of the brand and ensure smooth operational procedures. Should you have questions or concerns, please do not hesitate to reach out to our compliance team at [Contact Information].

Thank you for your attention to this matter. We look forward to your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Franchisor's Company Name]

[Franchisor's Contact Information]