

Franchise Supplier Terms and Conditions Review

Date: [Insert Date]

[Supplier's Name]

[Supplier's Address Line 1]

[Supplier's Address Line 2]

[Supplier's City, State, Zip]

Dear [Supplier's Name],

We appreciate your partnership as a franchise supplier and would like to take this opportunity to review the terms and conditions of our agreement. This is an essential step to ensure a mutual understanding and successful collaboration.

Terms and Conditions Review Points:

- **Pricing Structure:** [Brief description]
- **Delivery Terms:** [Brief description]
- **Payment Terms:** [Brief description]
- **Quality Standards:** [Brief description]
- **Termination Clause:** [Brief description]

We would like to schedule a meeting to discuss these points in detail and address any questions you may have. Please let us know your availability for the coming weeks.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]