

Dear [Franchisee Name],

We hope this message finds you well. As the festive season approaches, we would like to inform you about our closure schedule to allow our team and franchise partners to celebrate this special time with their loved ones.

Closure Details:

- **Closure Start Date:** [Start Date]
- **Reopening Date:** [Reopening Date]

During this time, please ensure that all customer inquiries are managed effectively and inform your customers in advance of our closure dates.

We appreciate your understanding and cooperation. Wishing you a joyful festive season!

Best Regards,

[Your Name]

[Your Position]

[Company Name]