

Franchisee Training Calendar

Dear [Franchisee Name],

We are pleased to provide you with the training calendar for the upcoming months. This training is essential for your success as a franchisee in our network.

Training Schedule

Date	Training Module	Duration	Location
January 10, 2024	Introduction to Franchise Operations	2 hours	Online
January 24, 2024	Marketing Strategies	3 hours	Head Office
February 7, 2024	Customer Service Excellence	2 hours	Online
February 21, 2024	Financial Management for Franchisees	3 hours	Head Office

Please confirm your attendance by [confirmation deadline]. We look forward to your participation and are excited to support you in this journey.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]