

Franchisee Orientation Program Details

Dear [Franchisee Name],

We are excited to welcome you to our franchise family! This letter serves to provide you with important details regarding the upcoming Franchisee Orientation Program.

Orientation Program Schedule

- **Date:** [Insert Date]
- **Time:** [Insert Start Time] - [Insert End Time]
- **Location:** [Insert Location]

Agenda

1. Introduction to the Franchise System
2. Operational Guidelines and Support
3. Marketing and Advertising Strategies
4. Q&A Session

What to Bring

- Notepad and Pen
- Any Questions You May Have

Please confirm your attendance by [RSVP Date]. We look forward to meeting you and helping you on your journey as a franchisee.

Best Regards,
[Your Name]
[Your Title]
[Company Name]
[Contact Information]