

Class Cancellation Notice

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you that due to recent curriculum changes, the following class has been cancelled:

- Class Name: [Insert Class Name]
- Scheduled Date: [Insert Date]
- Time: [Insert Time]

We understand that this may cause inconvenience, and we apologize for any disruption this may cause. The changes have been made to improve the overall educational experience.

Please feel free to reach out to us if you have any questions or need assistance with scheduling an alternative class.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Contact Information]