

Franchise Territory Expansion Notification

Date: [Insert Date]

To: [Corporate Headquarters Name]

Address: [Corporate Headquarters Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally notify you of our intention to expand our franchise territory in [specific location or area]. After thorough market analysis and consideration, we believe that this expansion aligns with the overall growth strategy of our franchise.

The new territory is expected to enhance our brand presence and drive additional revenue opportunities in the coming year. Our projections indicate a strong demand for our products/services in this area, and we are committed to maintaining the quality and standards that our brand represents.

We kindly request your approval for this expansion and would appreciate any guidelines or requirements you may have regarding the process. We are enthusiastic about the potential growth and contributions this expansion will bring to the overall franchise system.

Thank you for your attention to this matter. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Franchise Location Name]

[Contact Information]