

Request for Franchise Reauthorization

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

To:

[Franchise Owner's Name]
[Franchise Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Franchise Owner's Name],

I hope this message finds you well. I am writing to formally request the reauthorization of my franchise agreement for [Franchise Name] that is set to expire on [Expiration Date]. Over the past [number] years, I have been dedicated to upholding the standards and values of our brand and have successfully contributed to its growth in our community.

As we look toward the future, I am eager to continue this partnership and further expand our market presence. I believe that with the support and resources provided by [Franchise Company Name], we can achieve even greater success together.

Please let me know the necessary steps I need to take to initiate this reauthorization process. I am looking forward to your positive response.

Thank you for your consideration.

Sincerely,
[Your Name]
[Your Position, if applicable]
[Franchise Location]