

Franchise Renewal Application

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Franchise Company Name]

[Franchise Company Address]

[City, State, Zip Code]

Dear [Franchise Company Name] Team,

I hope this letter finds you well. I am writing to formally request the renewal of my franchise agreement for [Franchise Name] at [Location/Address of Franchise]. My current agreement is set to expire on [Expiration Date].

Throughout my time as a franchisee, I have worked diligently to uphold the values and standards of the [Franchise Name] brand. Over the past [duration] years, I have successfully contributed to the growth and profitability of the franchise while maintaining a loyal customer base.

I am fully committed to continuing my partnership with [Franchise Company Name] and contributing to the future success of the brand. I kindly request that you provide me with the necessary documents and procedures to facilitate the renewal process.

Thank you for your attention to this matter. I look forward to your prompt response and continuing our successful collaboration.

Sincerely,

[Your Name]

[Franchise Owner, Franchise Name]