

# Application for Non-Degree Program Enrollment

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Recipient's Name]  
[Title]  
[University/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in enrolling in the non-degree program at [University/Institution Name]. I am eager to enhance my knowledge in [specific field or subject] and believe that your program offers the perfect opportunity for academic and personal growth.

With a background in [your background or degree], I am particularly drawn to [specific courses or aspects of the program]. I am confident that participating in this program will allow me to gain valuable insights and skills to further my career.

I have attached the required documents for your review, including my resume and [any other documents]. I appreciate your consideration of my application and look forward to the possibility of becoming a part of the [University/Institution Name] community.

Thank you for your time and consideration.

Sincerely,  
[Your Name]