

Collateral Protection Insurance Cancellation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Cancellation of Collateral Protection Insurance Policy

Dear [Insurance Company Contact/Customer Service],

I am writing to formally request the cancellation of my collateral protection insurance policy with the following details:

- Policy Number: [Insert Policy Number]
- Insured Item: [Description of the Collateral]

As per the terms and conditions of the policy, I kindly request that you initiate the cancellation process effective immediately. I would appreciate receiving written confirmation of the cancellation as well as details regarding any potential refunds or final payments.

Thank you for your assistance in this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]