

Notice of Policy Renewal

Dear [Policyholder's Name],

We hope this message finds you well. We are writing to inform you that your international insurance policy (Policy Number: [Policy Number]) is approaching its renewal date on [Renewal Date].

To ensure continuous coverage without any interruptions, please review the following details:

- Coverage Type: [Coverage Type]
- Current Premium: [Current Premium]
- Renewal Premium: [Renewal Premium]
- Effective Date: [Effective Date]

If you have any changes to your personal information or wish to alter your coverage, please contact us by [Contact Deadline].

To proceed with the renewal, please confirm your intentions by [Confirmation Deadline]. You can reply to this email or reach us through our customer service hotline at [Customer Service Number].

Thank you for choosing [Insurance Company Name]. We value your trust and look forward to continuing to serve your insurance needs.

Sincerely,

[Your Name]

[Your Position]

[Insurance Company Name]

[Contact Information]