

Preliminary Policyholder Announcement

Dear [Policyholder's Name],

We are reaching out to inform you about an important update regarding your policy with us. As we continue to enhance our services and products, we are reviewing our current policies to align them with industry standards and to better serve our valued customers.

Please note that this announcement serves as a preliminary notification. We will provide more detailed information and any changes to your policy by [date]. Your current coverage will remain in effect until then.

We appreciate your understanding and patience as we work through these updates. Should you have any questions or need further clarification, please do not hesitate to contact our customer service team at [contact information].

Thank you for being a valued member of our community.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]