

Notice of Revised Coverage Territory

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of important changes to our coverage territory that will take effect on [Effective Date]. These changes are part of our ongoing efforts to enhance our service reach and improve customer satisfaction.

Effective [Effective Date], our coverage territory will be revised as follows:

- New Area 1: [Description]
- New Area 2: [Description]
- Area Exclusions: [Description of any areas no longer covered]

We believe that these adjustments will allow us to serve you better by ensuring that we can dedicate our resources effectively in the designated regions.

If you have any questions regarding these changes, please do not hesitate to reach out to us at [Contact Information]. We appreciate your understanding and continued support.

Thank you for being a valued customer.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]