

Important Announcement: Altered Coverage Region

Dear Valued Customers,

We hope this message finds you well. We are writing to inform you of an important update regarding our service coverage region.

Effective [insert date], our coverage area will be altered to better serve our customers. The new coverage map is attached for your review. The changes include:

- Expansion to new areas: [List areas]
- Reduction in coverage: [List areas]

We understand that these changes may affect you directly, and we are committed to supporting you throughout the transition. Our customer service team is available to answer any questions or concerns you may have.

Please feel free to contact us at [insert contact information] or visit our website for more details.

Thank you for your continued support and understanding.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]