

# Premium Refund Denial Notification

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

To: [Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for your request for a premium refund dated [Insert Request Date]. We appreciate your prompt communication regarding your account.

After a thorough review of your eligibility for a refund, we regret to inform you that your request has been denied due to the following reason(s):

- [Specify eligibility issue 1]
- [Specify eligibility issue 2]
- [Specify eligibility issue 3]

We understand this may be disappointing news, and we are here to help should you have any questions regarding your eligibility or if you would like further clarification regarding this decision.

Thank you for your understanding.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Company Contact Information]